

Gerard P. Collins, MPA, RN, CNOR

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HEALTHCARE PROFESSIONAL

Operations Management ~ Healthcare Review ~ Clinical Consultant

Extremely competent, well organized, and professional **REGISTERED NURSE** with a consistent track record of surpassing standards and goals at New Jersey's premier hospital.....motivator and detailed problem-solver who takes pride in meticulous work. Continually strives to expand professional knowledge and responsibilities.

Excellent leadership, scheduling, interpersonal, and safety skills. Establish rapport and confidence while building strong and lasting relationships with a diverse group of individuals.....possess exceptional planning, prioritizing, and goal setting skills to achieve optimal patient outcome.....ability to create, implement and document efficient methods of operations.

Competencies Include:

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| ▪ Patient Relations | ▪ Staff Training/Motivation/Development |
| ▪ Clinical Review | ▪ HIPAA Compliance |
| ▪ Project Management | ▪ Clinical Case Analysis |
| ▪ Patient Case Management | ▪ Surgical Nursing |
| ▪ Clinical Practice Management | ▪ Pain Management Nursing |
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Professional Accomplishments:

- Contributor to the success of the Pain Institute of Hackensack Medical Center. The Institute was named one of the top 35 facilities in the United States by Good Housekeeping for the year 2003.
- Member of the Pain Management Committee, a multidisciplinary team which develops policies and procedures for treating pain.
- As Head Nurse of the Same Day Surgery Unit, hired, trained and monitored the level of performance of a staff of 30 health care professionals.
- As Head Nurse, the Tower Surgery Unit, supervised, developed, and evaluated a staff of 60 health care professionals.
- Provide leadership to monitor cases for appropriate utilization of services, completeness of documentation, and proper compliance with HIPPA, State, and hospital policies and procedures.
- Selected by the Vice President of Nursing to be an internal consultant in the Emergency Room for the purpose of upgrading the level of nursing.
- Chosen as a recipient of a full scholarship to Nursing School by the State of New Jersey, Woodbridge Development Center.
- As Head Nurse, ensure that problems are addressed with appropriate auditing and resolution.

Education and Certifications

MPA ~ Master of Public Administration ~ Fairleigh Dickinson University, Madison, NJ

AAS ~ Nursing ~ Elizabeth General Medical Center School of Nursing, Elizabeth, NJ

BS ~ Sociology ~ University of Scranton, Scranton, PA

ANCC ~ Certified in Medical/Surgical Nursing

AORN ~ Certified in Perioperative Nursing

Additional certification in Telemetry and Intravenous Lines.

Continued

Professional Experience:***New Jersey University Hospital, Hoboken, NJ (1995 - Present)*****New Jersey Pain Institute****Staff Nurse**

(2001 – Present)

- **Chosen for this elite position in a very high profile unit.** Extensive familiarity with patient assessment, intervention, and compliance with medical policies and procedures.
- Provided health services to ambulatory patients within the Department of Anesthesia in a prestigious division of a hospital that serves as a teaching affiliate of the University of Medicine and Dentistry of New Jersey.
- Ability to create and implement efficient methods for operations.
- Interact with patients of all ages, levels of development, and ethnic backgrounds.
- Maintained calm, caring environment throughout shifts.

Same Day Surgery**Head Nurse**

(1999 - 2001)

- Managed the admission, surgery and recovery of an ambulatory surgical center that treated 45 patients per day.
- Streamlined the admission and discharge process through performance improvement and program development initiatives.
- Oversaw, monitored, and performed budget analysis for the unit to ensure objectives were achieved.

Perioperative Services**Staff Nurse**

(1998 - 1999)

- Utilized assessment skills to identify and monitor patients' needs and consulted with physicians to provide timely and efficient treatments to patients recovering from surgery.
- Administered medications, reviewed patient charts, and implemented interventions as necessary.
- Surgical rotations included oncology, thoracic, and vascular procedures.

Tower Surgical Unit**Head Nurse**

(1996 - 1998)

- Supervised, trained, and provided administrative direction to a 60 staff team in this 34 bed surgical unit.
- Planned and managed the care of post-operative patients from admission to the unit until their discharge.
- Collaborated with a multidisciplinary team to provide excellent patient care that exceeded federal, state and hospital regulations.
- Responsible for the ensuring that the unit's budget objectives were met.

New Jersey Department of Human Services, Division of Developmental Disabilities, Woodbridge Developmental Center, Woodbridge, NJ (1986 - 1995)**Staff Nurse**

(1994 - 1995)

- Provided skilled nursing care for developmentally and physically challenged children and adults in a long term care facility. Supervised and monitored 4 Licensed Practical Nurses.

Acting Principal Community Program Specialist

(1990 – 1993)

- Supervised 5 caseworkers serving 360 developmentally and physically challenged individuals.
- Trained and mentored staff on policies and procedures.
- Negotiated residential service contracts with sponsors and group home providers.

Habilitation Plan Coordinator

(1986 – 1990)

- Caseworker for 75 developmentally and physically challenged adults and children.
- Conducted field visits to families, managing their benefits and verifying client's eligibility.